

**Cape Cod Regional Transit Authority
Advisory Board Meeting
Hyannis Transportation Center
October 4, 2017**

Minutes

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, October 4, 2017, at 9:00 a.m., at the Hyannis Transportation Center, Hyannis, Massachusetts. The meeting was called to order at 9:00 a.m. by Tom Guerino, Chairman.

Board members present were: Tom Guerino, Bourne; Roy Jones, Brewster; Bob Lawton, Yarmouth; Mark Ells, Barnstable; John Cahalene, Mashpee; Bob Cafarelli, Harwich; Bud Dunham, Sandwich; Dorothy Voelker, Yarmouth Port; Taylor Cobb, Dennis; David Panagore, Provincetown; Rae Ann Palmer, Truro; Dave Schropfer, Eastham;.

Others present included: Thomas Cahir, CCRTA; Kristen Boyd, CCRTA; John Kennedy, MV; Dennis Foster MV; Fred Valdivia MV; Kathleen Jensen, CCRTA; Paula George, CCRTA, Henry Swiniarski, CCRTA; Lynn Ahlgren, CCRTA; John Fuller, CCRTA; Frank Nogueira; Lisa McKay, CCRTA; Scott Swiniarski, CCRTA.

A 71% quorum was determined.

I. Minutes of April 16, 2017 Advisory Board Meeting

Dave Schropfer moved that the minutes be approved. Bud Dunham seconded. Taylor Cobb and Roy Jones abstained. **Approved.**

II. Reports

Cahir summarized reports highlighting 3.4 million in additional Federal Funding that has been generated through the Federal Transit Administration's National Transit Database through reporting submitted by the Steamship Authority.

Dave Panagore asked about the option for reporting from the ferry service to Boston. Cahir answered that we have been in discussions with Boston Harbor Cruises. Panagore suggested meeting with Baystate Cruises, as well. Cahir responded that we are also in discussion Baystate Cruises.

He followed with a review of the CapeFLYER season, our participation in the MARTA Conference, and the Transit Oriented Development update, which included the solar project currently in progress.

Cahir talked about our ongoing Senior Initiatives and the request from the Governor's Council on Older Adults to participate on their panel.

Kristen Boyd gave an overview of the steps she is taking to analyze and improve our bus system and the focus on informing youths throughout the Cape. Mark Ells suggested creating a Youth Program

and contacting the Recreation Centers throughout the Cape to let the communities know about our services.

III. Advisory Board

Executive Committee – Henry Swiniarski explained the amendment to the FY18 budget as a result of the additional revenue received from the National Transit Database.

A motion to approve the FY18 Budget as submitted was made by Robert Lawton, Bud Dunham seconded. A roll call vote was taken:

- **Barnstable - Yes**
- **Bourne - Yes**
- **Brewster - Yes**
- **Chatham - Absent**
- **Dennis - Abstain**
- **Eastham- Yes**
- **Falmouth - Absent**
- **Harwich - Yes**
- **Mashpee - Yes**
- **Orleans - Absent**
- **Provincetown - Yes**
- **Sandwich - Yes**
- **Truro - Yes**
- **Wellfleet - Absent**
- **Yarmouth - Yes**
- **Disabled Rep - Yes**

An explanation was given regarding the additional adjustment to transfer previously programed capital funding to the operating budget.

A motion to provide for the option of transferring \$1,463,966 from the capital to the operating budget was made by Bob Lawton, John Cahalene seconded. Taylor Cobb abstained.

Approved.

- Audit & Finance – No report
- Fare & Service – No report
- Rail Committee – No report

IV. New Business

Dave Schropfer questioned the no-shows that are occurring. Dennis Foster stated that the no-shows that our DART service is experiencing has decreased over the last couple years from 30% to 15% and

are continuing to work on lowering that even more. Roy Jones expressed his enjoyment at taking the Boston Hospital Bus.

V. Old Business

None

VI. Public Questions/Concerns

None

VII. Adjournment

Roy Jones moved to adjourn, Bud Dunham seconded, approved unanimously.

Meeting adjourned at 9:47 a.m.