

**ADVISORY BOARD MEETING –
SEPTEMBER 21, 2016 – MEETING MINUTES**

In attendance:

Board Members: Bob Cafarelli (BC), Harwich; George (Bud) Dunham (GD), Sandwich; Thomas Guerino (TG), Bourne; Robert Lawson (RL), Yarmouth; Jane Perry (JP), Falmouth; Roy Jones (RJ), Brewster; Myra Suchenicz (MS), Orleans; Dorothy Voelker (DV), Yarmouth; Mark Ells (ME), Barnstable, John Cahalane (JC), Mashpee; Jill Goldsmith (JG), Chatham; David Schropfer (DS), Eastham. Others in attendance: Lev Malakoff (LM), Cape Cod Commission; John Kennedy (JK), MV; Henry Swiniarski (HS), CCRTA; Tom Cahir (TC), CCRTA; Kristin Boyd (KB): CCRTA; Paula George (PG), CCRTA; John Fuller (JF), CCRTA; Lynn Algren, CCRTA; Kathy Jensen, CCRTA; Kerri-
anne Neville, CCRTA.

TG: Called meeting to order @ 9:00 a.m. Requests motion to move agenda out of order to vote on Investment Policy and OPEP.

GD Moved, JP seconded, approved unanimously.

HS: Gave more detail on Investment Management Policy and OPEB Investment of Assets Policy.

BC moved to accept the Investment Management Policy, JP seconded Investment Management Policy approved unanimously.

RL moved to accept the OPEB Investment of Assets Policy, RJ seconded, approved unanimously.

TC: Thanked the Executive Committee for the time they invest.

CapeFLYER enjoyed a 9% increase in ridership with 13,663 passengers; in 2016.

Due to an editorial in the Cape Cod Times regarding the increase in senior population, the CCRTA held a meeting with COA directors to address all concerns related to transportation for seniors and how the CCRTA can help. Free Fare Fridays for seniors will take place between Black Friday and December 30th.

CCRTA put out an RFP for Management of Operations and Eastern Mass Transit Company was selected. We look forward to working with John Kennedy and MV Transportation again.

CCRTA met with Erin Deveney, Registrar to discuss the relocation of the RMV to the Hyannis Transportation Center. Next meeting will include building, foot traffic, retail shops and bike rentals.

MARTA held its Fall Conference at SeaCrest on September 16th and I was able to introduce Massachusetts Secretary of Transportation, Stephanie Pollack.

CCRTA had meetings with Steamship Authority and Hy-Line to discuss generating new revenue through National Transit Database reporting. We also met with airport administration about similar reporting.

Revenue and Ridership numbers continue to be on an upswing: DART service and fare box revenue FY16 \$1.4 million vs FY15 \$1.1 million; Fixed Route Service FY16 \$1.1 million vs FY15 \$1.007 million; Parking FY16 \$256,000 vs FY15 \$183,000. Expenses saw a decrease of 6%; FY16 \$6,914,030 vs FY15 \$6,956,347; Fuel and lubricants cost FY16 \$700,058 vs FY15 \$1,369,229; 48% reduction. Tires and materials FY16 \$480,000 vs FY15 \$557,000; 13% reduction. Overall ridership increased 9.43% FY16 654,000 vs FY15 598,000.

Bill McGuinness and Anthony Ta came from the Human Service Transportation office in Quincy to conduct an Annual Audit and the results held no findings. Paula George has been working on recruiting organizations and individuals for her Travel Training.

JP: Asked for time and place for senior forum on October 5th and please introduce new personnel.

TC: The senior meeting will be held at Thirwood Place in Yarmouth. Two new employees are Kerri-anne Neville and Kristen Boyd.

TG: Approval of minutes of June 15th meeting.

GD made a motion to approve minutes, June 15th and BL seconded, approved unanimously.

RJ: Rail Committee – suggested that TC's note of passengers getting off in Bourne and having to drive over the bridge does not reduce traffic. TC's plan of a few years ago should be implemented.

TC: Spoke with Gov. Baker and at this point they cannot make that kind of expenditure. Chairman Strauss is working with key players on the commuter rail service to Buzzards Bay.

RJ: Discussed the Senior Initiative and noted that the purpose of the Flex was to assist the elderly. Why are they not riding? Is there a way to determine what seniors are looking for? Because the DART system is not run like a taxi there is negative feedback.

TC: Meeting with COAs on October 5th to determine all of these issues. Paula will be focusing on getting people from riding DART to teaching them CCRTA's Fixed Routes.

GD: Discussed funding for vans donated to the COA in Sandwich and the addition of 2 part-time drivers in Sandwich.

JG: Thank you to CCRTA for assistance with COA.

TC: Acknowledged Lev Malakoff and thanked Cape Cod Commission for their collaboration.

LM: Introduced himself at Cape Cod Commission and mentioned that they are working with Paula and Kristen on the Elimination of Transit Barriers.

GD motion to adjourn, RJ seconded, approved unanimously.

APPROVED