

**Cape Cod Regional Transit Authority  
Advisory Board Meeting  
Hyannis Transportation Center  
April 24, 2019**

**Minutes**

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, April 24, 2019, at 9:00 a.m. at the Hyannis Transportation Center, Hyannis, Massachusetts. The meeting was called to order at 9:00 a.m. by Tom Guerino, Chairman.

Board members present were: Tom Guerino, Bourne; Roy Jones, Brewster; Bob Lawton, Yarmouth; Mark Ells, Barnstable; Bud Dunham, Sandwich; Dorothy Voelker, Yarmouth Port; Dave Schropfer, Eastham; Judi Wilson, Orleans; Peter McConarty, Falmouth; Brenda Vasquez, Dennis Eric Sussman, Provincetown.

Others present included: Thomas Cahir, CCRTA; Kristen Boyd, CCRTA; John Kennedy, MV; Dennis Foster MV; Kathleen Jensen, CCRTA; Paula George, CCRTA, Henry Swiniarski, CCRTA; Lynn Ahlgren, CCRTA; Noah Berger, CCRTA; Lisa McKay, CCRTA; Scott Swiniarski, CCRTA;

A 79.76% quorum was determined.

**I. Minutes of December 19, 2018 Advisory Board Meeting**

Dorothy Voelker moved that the minutes be approved. Bud Dunham seconded. **Approved unanimously.**

**II. Reports**

Tom Cahir began his report by talking about the solar canopies and the construction that has been ongoing since February and mentioning our collaboration with the Town of Barnstable and the Cape Cod Commission on the potential for residential housing on the site.

He then discussed the RTA Task Force he sits on and noted that the final report developed by that Task Force is available as a handout. Dave Schropfer commented that the report was so positive that we can take the steps forward that we need to take without having to concentrate on so many problems that other districts have.

Tom acknowledged Rob Diadamo, who has worked so closely with us on the CapeFLYER for years, has moved into the role of Executive Director of Commuter Rail at the MBTA. He also recognized Dave Panagore, our former Advisory Board representative from Provincetown who has accepted the position of Chief Administrative Officer with the MBTA.

He continued through the reports emphasizing the various highlights and ended with a thank you to the Executive Committee and Henry Swiniarski for being so meticulous throughout the budget process.

### III. Advisory Board

- Executive Committee

Lawton discussed the budget process and the documents provided to the Advisory Board Members summarizing the budget.

Lawton made a motion to approve the budget as submitted.

- **A roll call vote was taken to approve the FY20 Budget as submitted:**

- **Barnstable**            **Yes**
- **Bourne**                **Yes**
- **Brewster**             **Absent**
- **Chatham**             **Absent**
- **Dennis**                **Yes**
- **Eastham**              **Yes**
- **Falmouth**            **Yes**
- **Harwich**              **Absent**
- **Mashpee**             **Absent**
- **Orleans**              **Yes**
- **Provincetown**      **Yes**
- **Sandwich**            **Yes**
- **Truro**                 **Absent**
- **Wellfleet**            **Absent**
- **Yarmouth**            **Yes**
- **Yarmouth Port**     **Yes**

Bob then explained the recommendation to allow for the optional transfer of funds in the Cash Reserve Fund remaining at the end of the fiscal year to the OPEB Reserve Fund to reduce the CCRTA's OPEB Liability. In support of this transfer, Chairman Guerino requested the Advisory Board Members to vote on the following action: "The purpose of this Advisory Board vote is to allow the Cape Cod Regional Transit Authority the option at the end of each state fiscal year to transfer any unspent balances from the CCRTA Cash Reserve Account to the OPEB Reserve Account for the purpose of reducing the unfunded OPEB liability." The Advisory Board Members voted unanimously to approve this optional transfer.

Mark Ells asked if this would be in place indefinitely or be an annual vote along with the budget. There was agreement that the transfer of any unspent balances from the CCRTA Cash Reserve Account to the OPEB Reserve Account for the purpose of reducing the unfunded OPEB liability would be presented to the Advisory Board each fiscal year for vote.

- Audit & Finance – No report

- Fare & Service – No report
- Rail – No Report

**IV. New Business - none**

**V. Old Business - none**

**VI. Public Questions/Concerns - none**

**VII. Adjournment**

**Dorothy moved to adjourn, Mark seconded, approved unanimously.**

Meeting adjourned at 9:57 a.m.