

**Cape Cod Regional Transit Authority
Advisory Board Meeting
Via Zoom
April 28, 2021 – 9:00 a.m.**

Minutes

A meeting of the Cape Cod Regional Transit Authority Advisory Board was held on Wednesday, April 28, 2021, at 9:00 a.m. via video conferencing. The meeting was called to order at 9:00 a.m. by Bob Lawton, Chairman.

Board members present were: George Slade, Bourne; Bob Lawton, Yarmouth; Mark Ells, Barnstable; Bud Dunham, Sandwich; Dorothy Voelker, Yarmouth Port; Erin Ellis, Provincetown; Judi Wilson, Orleans; Peter Lombardi, Brewster; Brenda Vazquez, Dennis; Roslyn Diamond, Eastham; Falmouth, Sam Patterson; Jill Goldsmith, Chatham; Griffin Ryder, Harwich; Wayne Taylor, Mashpee; Suzanne Thomas, Wellfleet; Darrin Tangeman, Truro; Greg Rounseville, Dennis

Others present included: Thomas Cahir, CCRTA; Kathy Jensen, CCRTA; Henry Swiniarski; CCRTA

A 97.46% quorum was determined.

I. Minutes of December 16, 2020 Advisory Board Meeting

George Slade made a motion to approve the December 16, 2020 minutes. Sam Patterson noted that he was not listed as attending and would like that to be revised. Sam Patterson seconded. Approved unanimously.

II. Reports

Tom Cahir summarized the FY22 budget the board will be voting on in this meeting and noted specifically the impact the pandemic has had on the Human Service Transportation (HST) portion of the budget. He then discussed the status of the HST broker reorganization and the legislation regarding pausing the move and assigning a task force to address concerns. Sam Patterson asked if the scheduling would be handled by GATRA. Tom responded that it had been discussed that CCRTA would be a sub-broker of GATRA and mentioned the issues and uncertainty with our vendors and we will keep the board updated regarding the outcome. Sam also noted his concern that schedulers should have knowledge of the region. Tom agreed that that is a concern that has been discussed. He then discussed the federal stimulus funding that the FTA is providing to the Cape Cod RTA through the CARES Act, CRRSAA Act and ARPA and how we will be distributing to our multi-modal partners. Roslyn Diamond asked how much of the \$156M is staying with Cape Cod RTA. Tom responded that \$56 is currently allocated toward the CCRTA's 10-year strategic plan.

He continued highlighting portions of the reports including:

- Collaboration with Kevin Howard and Wendy Northcross to alleviate the summer workforce shortage.
- 230 rides have been given to residents to receive their vaccinations
- Website overhaul status
- Work with the County on food distribution
- Safety Campaign to ensure our passengers and employees remain protected
- OPEB Fund: Advisory Board Vote to accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws allowing for participation in the SRBT fund program and OPEB transfer amount of \$310,000

Bud Dunham reiterated the importance of adopting the OPEB Fund.

Judi Wilson asked if the RTA could provide stats by town on food distribution. Tom answered that we would be able to provide this information.

III. Advisory Board:

- Executive/Budget Committee – Bob Lawton discussed the FY22 Budget process and the documents provided to the Advisory Board Members summarizing the CCRTA budget.

Sam Patterson made a motion to approve the CCRTA FY22 Budget as submitted. Mark Ells seconded.

A roll call vote was taken to approve the FY22 Budget as submitted:

- | | |
|-----------------|-----|
| • Barnstable | Yes |
| • Bourne | Yes |
| • Brewster | Yes |
| • Chatham | Yes |
| • Dennis | Yes |
| • Eastham | Yes |
| • Falmouth | Yes |
| • Harwich | Yes |
| • Mashpee | Yes |
| • Orleans | Yes |
| • Provincetown | Yes |
| • Sandwich | Yes |
| • Truro | Yes |
| • Wellfleet | Yes |
| • Yarmouth | Yes |
| • Yarmouth Port | Yes |

- Bob Lawton then asked if there were any further comments on the Advisory Board Vote to “accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws” allowing for participation in the State Retiree Benefits Trust Fund (SRBTF) and OPEB transfer amount of \$310,000. Sam Patterson asked if this was just a reserve fund. Tom answered that it was an OPEB reserve fund invested in the State Treasurer’s SRBTF. Peter Lombardi asked if we know the amount of the OPEB liability and Tom responded \$1.1 million. George Slade pointed out that the employees are at the Hyannis Transportation Center and does not include MV Transportation. George Slade made a motion to adopt the resolution, Sam Patterson seconded:

- **A roll call vote was taken to accept the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws allowing for participation in the State Retiree Benefits Trust Fund:**

- **Barnstable** **Yes**
- **Bourne** **Yes**
- **Brewster** **Yes**
- **Chatham** **Yes**
- **Dennis** **Yes**
- **Eastham** **Yes**
- **Falmouth** **Yes**
- **Harwich** **Yes**
- **Mashpee** **Yes**
- **Orleans** **Yes**
- **Provincetown** **Yes**
- **Sandwich** **Yes**
- **Truro** **Yes**
- **Wellfleet** **Yes**
- **Yarmouth** **Yes**
- **Yarmouth Port** **Yes**

Mark Ells made a motion to appropriate \$310,000 from the Authority’s restricted account to be transferred as the initial investment into the OPEB Fund. Jill Goldsmith seconded:

- **A roll call vote was taken to approve the transfer of \$310,000 to the OPEB Fund:**

- **Barnstable** **Yes**
- **Bourne** **Yes**
- **Brewster** **Yes**
- **Chatham** **Yes**
- **Dennis** **Yes**
- **Eastham** **Yes**
- **Falmouth** **Yes**
- **Harwich** **Yes**

- **Mashpee** **Yes**
- **Orleans** **Yes**
- **Provincetown** **Yes**
- **Sandwich** **Yes**
- **Truro** **Yes**
- **Wellfleet** **Yes**
- **Yarmouth** **Yes**
- **Yarmouth Port** **Yes**

- Rail Committee – Tom discussed the CapeFLYER and the schedule will include 2 round trips on Saturdays and Sundays. Roslyn asked about the start date for the train. Tom responded that it will start Memorial Day weekend and run through Labor Day.

Erin Ellis noted that they have been discussing the housing crisis and asked about whether there are plans for increasing ride availability to summer workers that may be living in other areas to get to the Outer Cape. Tom responded that Peter Pan has a schedule in place and also Alex Morse, the new Town Manager had reached out to meet and have discussions regarding this issue and that we will include Erin in this discussion.

IV. New Business - none

V. Old Business - none

VI. Public Questions/Concerns - none

VII. Adjournment

Erin Ellis moved to adjourn, Dorothy Voelker seconded, roll call vote approved unanimously.

Meeting adjourned at 9:45 a.m.